



SCPA PRIVATE LESSON POLICY

Procedures for just about everything! If further questions, don't hesitate to call, text, or email!

Studio Locations

61 Brown St, North Kingston, RI 02852

To access the studio, walk up the outside stairs to the second floor.

172 Beacon Drive, North Kingston, RI 02852

To access the studio, walk to the left of the garage and around to the back of the house. The door is before the back deck and is marked.

Contact Information

Cell: 401-309-9197

Email: contact@scschoolofperformingarts.com

Website: www.scschoolofperformingarts.com

Portal Access Code: scpastudent

Attendance

Payments will be in equal monthly installments. Your monthly installment is the sum of the semester's total lesson cost divided by the amount of months in the semester. This way your monthly payment will always be the same.

Semester I - September through January

Semester II - February through June

After each semester, we will have a "Make-Up Week" where students are able to make-up one lesson.



Payment Methods

Payments should be made online, by credit card, on scschoolofperformingarts.com. The card will be charged on a monthly basis for the remainder of the school year. If you require an alternate payment method, please contact us!

Absences

Each student is allowed 1 excused absence per semester. An absence is excused as long as your teacher is notified 24 hrs. in advance. No-shows will never be counted as excused. Since our schedule is full, we can not accommodate moving lessons around in the week. Your slot is reserved just for you! If your teacher needs to cancel a lesson, we will give you as much notice as we can. We will offer make-ups or credits for our absences. Due to the "Make-Up Week", there will be no refunds.

Snow Days

We will send out a mass text informing you of any cancellations. If school is canceled, the studio will likely be closed as well. Your absence on this day will be excused and a refund will be in your next month's invoice.

Voice and Piano Preparation

Piano: Piano students must bring ALL music books to lessons.

Voice: All students must bring a recorder to lessons for recording purposes (use of a phone is fine). Students are expected to use their recording for their practice sessions.

Please keep music organized in a binder and ALWAYS bring a 2nd copy for your teacher to play from.

Feel free to bring a water bottle with you to lessons.



Lesson Visitation

Guardians are more than welcome to sit in on their student's first lesson. Afterwards, we recommend students take their lesson alone. When too many people are observing a lesson, it can feel more like a performance than a classroom. If a guardian feels they want to be more proactive in their student's lesson (especially the younger ones), we encourage you to reach out. We'd be happy to go over any material you might need to help your student succeed.

Concerts & Showcases

Every year we will try to have a performance. Participation in the performance is not required but encouraged. Sometimes a minimal fee will be attached to pay for an accompanist, space, etc. Performance fee averages between \$30 to \$35 dollars and is in lieu of selling tickets. All are welcome to attend the performances.

Discontinuation Policy

If for any reason the student decides not to continue their lessons, 4 lessons notice is encouraged. There will be no lesson refund when discontinuing mid month.

In Closing

If you have any questions or concerns, please do not hesitate to contact us. We are always available to talk to guardians and students. Feel free to call at any time for a report on your students' progress.

I am looking forward to a great year!

Marissa Maroni

School Director